

# MINUTES

**Meeting:** PEWSEY AREA BOARD  
**Place:** Bouverie Hall, North St, Pewsey SN9 5EQ  
**Date:** 4 July 2016  
**Start Time:** 7.00 pm  
**Finish Time:** 8.55 pm

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Please direct any enquiries on these minutes to:

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## **In Attendance:**

### **Wiltshire Councillors**

Cllr Jerry Kunkler, Cllr Paul Oatway and Cllr Stuart Wheeler

### **Wiltshire Council Officers**

Kevin Fielding - Democratic Services Officer

### **Parish Councils**

Alton Parish Council – Steve Hepworth

Burbage Parish Council – Steve Colling

Charlton St Peter & Wilsford Parish Council – Tim Fowle

Easton Royal Parish Council – Margaret Holden

Grafton Parish Council – Annie Witcher

Great Bedwyn Parish Council – Rodney Searles & Patrick Pease

Pewsey Parish Council – Peter Deck, Alex Carder, Curly Haskell and Ann Hogg

Rushall Parish Council – Colin Gale, John Rogers & Terry Eyles

Shalbourne Parish Council – Mike Lockhart

Wilcot & Huish (with Oare) Parish Council – Dawn Wilson

Woodborough Parish Council – John Brewin

### **Partners**

Wiltshire Police – Inspector Nick Mawson

Pewsey Community Area Partnership (PCAP) – Dawn Wilson

Healthwatch Wiltshire – Paul Lefever

**Total in attendance: 64**

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<u>Agenda Item No.</u>	<u>Summary of Issues Discussed and Decision</u>
1	<p><u>Election of Chairman</u></p> <p>Cllr Jerry Kunkler was elected Chairman for the forthcoming year.</p>
2	<p><u>Chairman's welcome and introductions</u></p> <p>The Chairman welcomed everyone to the meeting and introduced the Area Board Members and officers.</p> <p>A minutes silence was observed to mark the passing of Brigadier Robert Hall.</p>
3	<p><u>Election of Vice Chairman</u></p> <p>Cllr Paul Oatway was elected Vice Chairman for the forthcoming year.</p>
4	<p><u>Appointments to Outside Bodies</u></p> <p>The following appointments to outside bodies and working groups for the forthcoming year were made:</p> <ul style="list-style-type: none"> <li>• Pewsey Community Area Partnership (PCAP) – Cllr Paul Oatway</li> <li>• LYN Management Group – Cllr Jerry Kunkler</li> <li>• Community Area Transport Group (CATG) - Cllr Jerry Kunkler</li> <li>• Partnership for Older People in the Pewsey Area (POPP) – Cllr Stuart Wheeler</li> <li>• Health and Wellbeing Management Group – All Area Board members</li> <li>• The Vale Health and Wellbeing Centre - Cllr Paul Oatway</li> </ul>
5	<p><u>Chairman's Announcements</u></p> <p>Your Care Your Support – the written report was noted.</p> <p>Road to Rio</p> <ul style="list-style-type: none"> <li>• A big thank you to everyone who was taking part, particularly the Schools – Rushall, Pewsey Primary and Great Bedwyn.</li> </ul>

	<ul style="list-style-type: none"> <li>• The Pewsey Community Area was currently in 3<sup>rd</sup> place having travelled a total distance of 32282km.</li> <li>• The challenge finishes at the end of July.</li> </ul> <p>Joint Strategic Assessment (JSA) community events to identify local priorities</p> <ul style="list-style-type: none"> <li>• The JSA reports would be published in the Autumn. The information was being worked on by our public health intelligence team and would cover a range of key issues including population data, health and wellbeing, leisure, children and young people, community safety, culture, economy, housing and transport.</li> <li>• Following the publication of the JSA documents <b>What Matters to You</b> events would be organised in each community area to enable partners, local groups, residents and organisations to review and identify new priorities for the Area Boards and the community to take forward.</li> </ul>
6	<p><u>Apologies for Absence</u></p> <p>Apologies for absence had been received from Ros Griffiths – Community Engagement Manager and Ian Gibbons – Service Director, Wiltshire Council.</p>
7	<p><u>Minutes</u></p> <p><b>Decision</b></p> <ul style="list-style-type: none"> <li>• <b>The minutes of the meeting held on Monday 9 May 2016 were agreed as a correct record and signed by the Chairman.</b></li> </ul>
8	<p><u>Declarations of Interest</u></p> <p>There were no declarations of interest.</p>
9	<p><u>Health and Wellbeing Centre update</u></p> <p>Cllr Paul Oatway gave the update, points made included:</p> <ul style="list-style-type: none"> <li>• That the planning application was submitted on June 16.</li> <li>• Thank you to the project team at Wiltshire Council and to the community representatives for their ongoing support.</li> </ul>

	<ul style="list-style-type: none"> <li>• The leisure centre would close in September; details of the interim leisure offer were being worked up and would be communicated shortly.</li> <li>• Marilyn Hunt and Curly Haskell would be working with the Design team next month to prepare tender documents.</li> <li>• Ros Griffiths would shortly be arranging a series of stakeholder meetings to ensure we work closely with on-site stakeholders to keep them fully informed of the programme and to minimise disruption during the build period.</li> <li>• Now that the planning application had been submitted the wheeled sports scoping group would be meeting to discuss the design, engagement and build process for the wheeled sports area. If anyone was interested in this part of the project or knows of anyone who might like to get involved, please get in touch and help to make this a fantastic community space for young people.</li> <li>• Timeline remained unchanged. Construction starts in the Autumn. The facility was due to open Spring 2018.</li> </ul> <p>The Chairman thanked Cllr Oatway for his update.</p>
10	<p><u>Introduction to Locality Youth Facilitator and LYN update</u></p> <p>The Chairman thanked Karen Brown for her hard work as the Pewsey Community youth Officer.</p> <p>The Chairman outlined the new role of the Locality Youth Facilitator, which would replace the role of the Community youth Officer:</p> <ul style="list-style-type: none"> <li>• Supporting, developing and strengthening the LYN Management Groups, making sure young people are properly represented.</li> <li>• Grants – ensuring applications are dealt with as quickly and as simply as possible.</li> <li>• Mapping community provision – this is the positive activity ‘offer’ in each area in the form of a directory of services and activities for young people.</li> <li>• Communications – ensuring that activities are well promoted using the wider LYN network, OCM and social media (a shared task with CEMs).</li> <li>• Safeguarding – ensuring funding applications meet our requirements and that we respond quickly if any issues are referred to us.</li> </ul>

11	<p><u>Life Saving defibrillators: Presentation, discussion and demonstration</u></p> <p>Julie Doel – South Western Ambulance NHS Trust gave a presentation and demonstration on how to access and use the community public access defibrillators which are now found situated in most towns and villages across the county. The presentation also outlined how communities could go about setting up a community public access defibrillator scheme.</p> <p>Dave Willmott - South Western Ambulance NHS Trust introduced short DVD film which highlighted the impact that the volunteer First Responders were making across the county and how to go about joining this worthwhile scheme.</p> <p>The Chairman thanked Julie Doel and Dave Willmott for their presentations and the Pewsey Community First Responders and St John’s Ambulance Trust volunteers who were in attendance.</p>
12	<p><u>Partner Updates</u></p> <p>The following Partner updates were given:</p> <p>Wiltshire Police – Inspector Nick Mawson The written report was noted.</p> <p>A short DVD film was shown which outlined the Wiltshire Police new policing model.</p> <p>Wiltshire Clinical Commissioning Group (CCG) The written report was noted.</p> <p>It was requested that a representative from the CCG attend a future Area Board meeting.</p> <p>Health Watch Wiltshire – Paul Lefever The written report was noted.</p> <p>Pewsey Community Area Partnership (PCAP) – Dawn Wilson The written report was noted.</p> <p>Everleigh Household Recycling Centre update – Colin Gale</p> <ul style="list-style-type: none"> <li>• That Tracy Carter - Associate Director Waste and Environment, Wiltshire Council had been invited to attend the next PCAP meeting on Thursday 14th July 2016.</li> </ul>

	<ul style="list-style-type: none"> <li>• That an 8 year contract for the Everleigh Household Recycling Centre was now being worked on.</li> </ul> <p>Charlton St Peter and Wilsford Parish Council The written report was noted.</p> <p>Partnership for Older People in the Pewsey Area (POPP) – Rodney Searles</p> <ul style="list-style-type: none"> <li>• That the next meeting of POPP would be on Thursday 21 July at Burbage Hall.</li> </ul> <p>Army Rebasing – Cllr Paul Oatway</p> <ul style="list-style-type: none"> <li>• That planning permission had now been granted for work at MOD Upavon. Work included single living accommodation block, 200 place car park and a new entrance.</li> </ul> <p>The Chairman thanked everybody for their updates.</p>
13	<p><u>Older Persons Champion</u></p> <p>The Chairman Introduced and welcomed Rodney Searles as the Pewsey community Older People’s and Carers Champion.</p> <p>The Chairman advised that the Area Board was looking forward to working closely with Rodney to ensure older people’s views were represented at Area Board and the new Partnership for Older People set up by Age UK.</p> <p>Rodney would give regular updates at future Area Board meetings and had held his first “Champion” meeting at the Bouvrie Hall on Thursday 21 July.</p>
14	<p><u>Community Area Transport Group (CATG) - update</u></p> <p>The Chairman advised that:</p> <ul style="list-style-type: none"> <li>• The Community Area Transport Group hadn’t met since the last Area Board meeting.</li> <li>• The Woodborough 20 mph Zone &amp; footway improvements – work would commence during 2017.</li> </ul>

Community Area Grants

The Councillors were asked to consider nine applications seeking 20016/17 Community Area Grant Funding:

**Decision**

**Wilcot Cricket Club requesting £5,000 for internal work for cricket club pavilion.**

***This application meets the grants criteria and has been classified as a capital project.***

**Decision**

**Kennet Furniture Refurbiz requesting £2,500 for KFR New Van.**

***This application was declined as the Area Board members felt that application was more Devizes centric than Pewsey.***

**Decision**

**Kennet and Avon Canal Trust requesting £5,000 for Crofton Beam Engines Boiler Repairs.**

***This application meets the grants criteria and has been classified as a capital project.***

**Decision**

**Wootton Rivers Recreation Ground requesting £831.55 for Wootton Rivers Cricket Net upgrade.**

***This application meets the grants criteria and has been classified as a capital project.***

**Decision**

**Pewsey Vale Rugby Football Club requesting £4,800 for PVRFC Clubhouse Roof.**

***This application meets the grants criteria and has been classified as a capital project.***

**Decision**

**Marden Village requesting £938 for Marden PA System.**

***This application meets the grants criteria and has been classified as a capital project.***

**Decision**

**Great Bedwyn Parish Council requesting £1,000 for Great Bedwyn Allotment Maintenance.**

***This application was declined as this should be covered by rent agreements/parish precept, the parish council has reserves and the application includes some revenue items such as locks for gates and hire of a skip.***



	<p><b>Decision</b>  <b>St Katharine's School requesting £4,250 for Enhancing the Communities Access and Use of our Indoor and Outdoor Space.</b>  <i>This application was declined as it was felt that although there was some benefit to the community the applicant was a School, the project could be considered 'core' business and it had the least community benefit compared with the other applications overall.</i></p> <p><b>Decision</b>  <b>The Living Arts Company requesting £3,600 for Buzz Action Pewsey.</b>  <i>This application was declined by the Area Board members who felt that the applicant should discuss the application with the Locality Youth Facilitator, (When appointed) for possible youth funding.</i></p>
16	<p><u>Urgent Items</u></p> <p>There were none.</p>
17	<p><u>Close</u></p> <p>The next meeting of the Pewsey Area Board was scheduled for Monday 12 September 2016.</p> <p>The Chairman thanked everyone for attending.</p>

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